## <u>8/27/24 UPDATE</u>

You are receiving this reminder because you are currently in one of the following Enhanced tracking statuses and your set up is not complete OR you have not notified Ellen Oakey of your preference to manually email your voters (see attached list):

- No Response
- Pending Response (issues remain)
- Setup Error (issues remain)

Please contact <a href="mailto:support@enhancedvoting.com">support@enhancedvoting.com</a> if you need further assistance to complete your set up.

Please email ellen.oakey@elections.virginia.gov If your locality prefers to manually email the online ballot link to Print Disabled/UOCAVA voters (and prefers <u>not</u> to use the Enhanced Ballot auto-email option using Email from Email Address detailed below)

#### <u>8/12/24 UDPATE</u>

To clarify:

- For UOCAVA voters: GRs are <u>NOT required</u> to used Enhanced Ballot for UOCAVA voters, if they prefer to email voters directly.
- For Print Disabled voters: <u>All GRs ARE REQUIRED to use the Enhanced online</u> <u>ballot for Print Disabled voters</u>. The locality must add their Print Disabled voters and approve their ballots in Enhanced Ballot (NOTE: Please WAIT to do so until ELECT notifies GRs that the election has been created in Enhanced Ballot and is ready for GR review).

**Next, you have the following options** for how your Print Disabled (and/or UOCAVA) voters will receive the email that provides them with their ballot URL link in Enhanced Ballot:

a) Enhanced can auto-email the ballot URL to the Print Disabled/UOCAVA voter (if this option is preferred, follow the advisory steps below)

b) the GR can manually email the URL to Print Disabled/UOCAVA voters (if this option is preferred, you will have to manually send email notifications to the voter directing them to their online ballot).

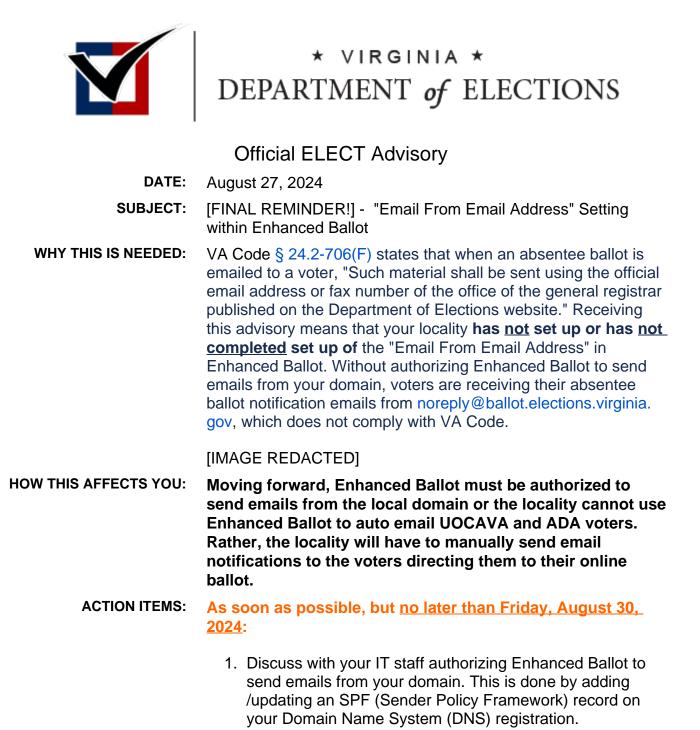
## ACTION NEEDED:

**A. To have Enhanced Ballot auto-email** Print Disabled/UOCAVA voters using your email, <u>n</u> <u>o later than Friday, August 30, 2024</u>, follow the advisory steps below.

# B. If your locality prefers to manually email the online ballot link to Print Disabled

**/UOCAVA voters** (and prefers <u>not</u> to use the Enhanced Ballot auto-email option using Email from Email Address detailed below), do the following:

- 1. Now: Notify Ellen Oakey by email: ellen.oakey@elections.virginia.gov
- 2. Later: Once you receive the Official ELECT Advisory notifying localities that the 2024 November General Election is set up in Enhanced Ballot, follow the steps detailed for Manually Emailing Voters, a one-pager that will be attached to the advisory.



- Email support@enhancedvoting.com to request locality specific instructions from Enhanced Voting Support to provide to your IT staff.
- 3. After the initial instructions are sent, there will be follow up steps that will need to be completed. Work with Enhanced Voting and your IT staff to ensure authorization is complete before the start of early voting on Friday, September 20, 2024.

#### CONTACT: support@enhancedvoting.com

ADVISORY NUMBER:

COMM 715 - [FINAL REMINDER!] - "Email From Email
Address" Setting within Enhanced Ballot CLOSED